



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

January 25, 2024

**NOTIFICATION OF AWARD**

MRC Farms and Consulting, LLC  
118 Dogwood Drive  
Morganton, NC 28655

Contract No. DN12115161  
TIP No.: N/A  
Federal Aid No.: State Funded  
WBS Element: 14B.204511, ETC...  
County: Henderson, Polk, Transylvania  
Description: ID-IQ On-Call Bridge Preservation Services District 1 at Various Routes Throughout Henderson, Polk, and Transylvania Counties

Dear Victoria Bateman:

I am pleased to inform you that **MRC Farms and Consulting, LLC** has been awarded the contract for the above project based on the bid submitted on **January 11, 2024** in the amount of **\$388,775.00**.

**Please note:** According to provision SPD 01-800B, on pages G-4 & 5 of the proposal, the work order assignment allows for multiple awards. All four bidders have been awarded this contract. Except for the low bidder, who will retain the original contract number, a different contract number will be issued to each of the other bidders. Likewise, each bidder will receive a unique Purchase Order Number once the contracts have been executed. The contents of the proposal, as bid, remain the same.

**Pay close attention to the instructions in the next sections of this letter to ensure that the appropriate post-award documents are submitted to the correct location.**

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Telephone:* (828) 586-2141  
*Fax:* (828) 586-4043  
*Customer Service:* 1-877-368-4968

*Location:*  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

## Documents to be submitted to the Division Office

Please provide the following documents to the Division 14 Contract Office within 7 calendar days from the date you receive your award letter:

1. A current certificate of insurance shall be provided on the latest revision of the **ACORD 25** form. The certificate of insurance shall verify coverage as required by Article 107-15 of the *Standard Specifications* as well as by provision SP1 G05, *Liability Insurance* found in the general section of the proposal. Endorsements for additionally ensured shall be included for those types of insurances being used to meet the required liability / umbrella coverages. The certificate of insurance may be sent as an email attachment, directly from your agent or from you, or it may be mailed, shipped, or hand-delivered to the mailing address shown in the footer of the first page of this award letter.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**; this includes all three pages; don't forget the header information on the last two pages. This document shall be submitted as **hard-copy, originals** to the mailing address shown in the footer of the first page of this award letter; it may be mailed, shipped, or hand-delivered. The Execution Forms (Post-Bid) are available for downloading on the NCDOT web site at:

<https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please remember that work on the project is not to begin before the contract has been properly executed.

## Documents to be submitted to the Bridge Maintenance Office

1. In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference.
2. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract.
3. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Bridge Maintenance Engineer, **Mark Hill, P.E.**, as soon as possible so that a preconstruction conference can be held. **Mark Hill's** mailing address is **345 Toot Hollow Road, Bryson City, NC 28713** and telephone number is **(828) 488-0902**.

If you have any questions, please contact me at (828) 586-2141.

Sincerely,

DocuSigned by:  
*Laura Greene*

619ED0237B0F442...

Laura Greene

Assistant Division Proposal Engineer

cc: Wanda Payne, P.E., Division Engineer  
Wesley Grindstaff, P.E., Deputy Division Engineer  
(Vacant), P.E., Division Construction Engineer  
Wes Jamison, P.E., Division Project Development Engineer  
Chris Lee, P.E., Division Maintenance Engineer  
Zach Shuler, P.E., Division Bridge Program Manager  
Mark Hill, P.E., Division Bridge Maintenance Engineer  
Boyd Tharrington, P.E., Roadway Construction Engineer  
Ronald Allen, P.E., Manager of the Schedule Management Office (SMO)  
Darin Waller, PE, Bridge Construction Engineer – Western Region  
Steve W. Abbott, Communications Supervisor  
Schedule Management Office